

**MINUTES OF THE 2,334th  
REGULARLY SCHEDULED BOARD  
MEETING OF THE COMMISSIONERS  
AND OFFICERS OF THE WINNETKA  
PARK DISTRICT, WINNETKA, IL  
THURSDAY, May 18, 2017**

Vice President Archambault called the meeting to order at 6:00 p.m. Commissioners Present: Mickey Archambault, Brad McLane, John Peterson and John Thomas. Teresa Claybrook arrived at 6:02 p.m. Ian Larkin arrived at 6:12 p.m. Commissioners Absent: Gerri Kahnweiler. Staff Present: John Muno, Executive Director; John Shea, Superintendent of Recreation; Bob Farmer, Chief Financial Officer; John Shea, Costa Kutulas, Superintendent of Parks; and Mary Cherveney, Administrative Services Manager. Visitors: Steve Adams and Warren James

**ADDITIONS/CHANGES TO AGENDA**

None

**APPROVAL OF FINANCIALS**

The Board was presented with the April 2017 Financials. Commissioner Peterson made a motion to approve the financial as presented. The motion was seconded by Commissioner Thomas and passed by a voice vote. Motion carried.

**APPROVAL OF VOUCHERS**

The Board was presented with the Voucher List for May 2017. Commissioner Thomas made a motion to approve the vouchers in the amount of \$848,410.34. The motion was seconded by Commissioner Claybrook and a roll call vote was taken. Ayes: Archambault, Claybrook, McLane, Peterson, Thomas, Larkin. Nays: None. Absent: Commissioner Kahnweiler. Motion carried.

**REMARKS FROM VISITORS**

Vice President Archambault addressed the audience and asked for comments. No comments were made.

**APPROVAL OF MINUTES**

Commissioner Peterson made a motion to combine the Regular Board Meeting Minutes of April 27, 2017 and the Committee of the Whole Meeting of May 11, 2017 into a consent agenda. The motion was seconded by Commissioner Claybrook and a roll call vote was taken. Ayes: Archambault, Claybrook, McLane, Peterson, Thomas, Larkin. Nays: None. Absent: Commissioner Kahnweiler. Motion carried.

Commissioner Peterson made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Thomas and passed by a voice vote. Motion carried.

**COMMUNICATIONS**

None

**UNFINISHED BUSINESS**

**Committee of the Whole Re-Structure Approval**

Continued minutes from the 2,334th  
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Executive Director, John Muno reminded the Board at the May 11 Committee of the Whole meeting there was consensus to move to a Committee of the Whole format with the exception of the Audit Committee and ad hoc committees established including project oversight and stormwater. There was no discussion. Commissioner Peterson made a motion to approve going to a Committee of the Whole Re-structure with the exception of the Audit Committee and any AD HOC committees established including project oversight and stormwater committees. The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Archambault, Claybrook, McLane, Peterson, Thomas, Larkin. Nays: None. Absent: Commissioner Kahnweiler. Motion carried.

#### **Jr. Trevian Football Memorandum of Understanding**

Superintendent of Recreation, John Shea brought forth the Jr. Trevian Football Memorandum of Understanding for Board approval. There were no changes made to the agreement since the February 9, 2017 Parks & Beaches committee meeting. Executive Director, John Muno stated that this was a one year agreement and next year we anticipate presenting a multi-year agreement. Commissioner Claybrook made a motion to approve the 2017 Jr. Trevian Football Memorandum of Understanding as previously presented at the February 9 Parks & Beaches committee meeting. The motion was seconded by Commissioner Thomas and a roll call vote was taken. Ayes: Archambault, Claybrook, McLane, Peterson, Thomas, Larkin. Nays: None. Absent: Commissioner Kahnweiler. Motion carried.

#### **Outdoor Tennis Court Project Update**

Superintendent of Parks, Costa Kutulas provided the Board with a verbal update on the project. As the temperatures stay consistently above 50 degrees the color-coating will be able to be put down and anticipate the completion prior to Memorial Day. Staff did some value-engineering and will do the landscaping in-house. The landscaping will mimic the other Skokie playfield landscape established by the Lakota Group.

Commissioner Claybrook asked for a quick update of Dyer Park and Superintendent of Parks. Costa Kutulas provided a short update.

#### **NEW BUSINESS**

##### **Outgoing Board Member Resolutions**

President Larkin read the resolution for outgoing Commissioner, Brad McLane who was in attendance. Commissioner Kahnweiler's resolution will be sent to her since she was unable to be in attendance. Both outgoing Commissioners will also have a tree planted in their honor and an engraved brick will be installed at Station Park.

Commissioner Archambault made a motion to approve the resolutions for the outgoing board members. The motion was seconded by Commissioner Claybrook and a roll call vote was taken. Ayes: Archambault, Claybrook, McLane, Peterson, Thomas, Larkin. Nays: None. Absent: Commissioner Kahnweiler. Motion carried.

Commissioner McLane thanked Board and staff.

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**MATTERS OF THE DIRECTOR**

Executive Director, John Muno shared information from the recent IAPD Legislative Conference including the two potential legislations that could affect the Park District; the property tax freeze and raising minimum wage. We will keep the board posted. He also shared the 2017 Board Resource Manual with the entire Board. At a future committee meeting we will bring our attorney Steve Adams back to present training and board governance. Adams stated that this workshop would be tailored to the Park Board's interest. He also discussed the need to utilize the winpark.org address only for FOIA purposes.

**REMARKS FROM VISITORS**

No remarks at this time.

**STAFF REPORTS**

**Annual Ice Show Recap & Pioneer Days**

Superintendent of Recreation John Shea presented a short slide presentation on a couple recent Park District events: Annual Ice Show and Pioneer Days. Commissioner Claybrook stated that Pioneer Days is well received.

**Additional Verbal Reports**

Administrative Services Manager, Mary Cherveney share information about the retirement luncheon for CFO, Bob Farmer.

**ADJOURNMENT**

Commissioner McLane made a motion to adjourn the meeting at 6:46 pm. The motion was seconded by Commissioner Thomas and passed by a voice vote. Motion carried.



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Ian Larkin, Board President



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John Muno, Board Secretary